TOWN OF HERNDON, VIRGINIA
TOWN COUNCIL

RESOLUTION

MAY 27, 2025

Resolution- to award Contract RFP #25-01, Roadway Safety Action Plan, ADA Transition Plan, and Road Safety Studies.

The Town issued a Request for Proposal (RFP #25-01) for Roadway Safety Action Plan, ADA Transition Plan, and Road Safety Studies to complete professional services work under the Safe Roads and Streets for All (SS4A) Federal grant program.

Technical proposals were received by ten (10) firms. Following interviews with the three (3) top-rated offerors, the evaluation committee selected Kittleson & Associates, Inc. as the top-rated firm and thereafter negotiated favorable terms and budget.

THEREFORE, BE IT RESOLVED by the Town Council of the Town of Herndon, Virginia that:

1. Contract RFP #25-01, Roadway Safety Action Plan, ADA Transition Plan, and Road Safety Studies between the Town of Herndon and Kittleson & Associates, Inc. is awarded, per the negotiated terms and budget. The contract will expire in 2028, coinciding with the Town's grant schedule.

2. The Mayor is authorized to sign and deliver this contract agreement on such a form approved by the Town Attorney and any other instrument necessary to evidence or effectuate this agreement.